



State of New Jersey

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COLONEL JOSEPH R. FUENTES
Superintendent

June 4, 2007

TO: SORA HUMAN RESOURCES SEMINAR:

The New Jersey State Police, Private Detective Unit, will be hosting two information sessions on June 22, 2007 at the New Jersey State Police Technology Complex, 1200 Negron Drive, Hamilton, New Jersey 08691. The morning session will begin at approximately 10:00am and the afternoon is scheduled for 1:00 pm. This seminar will be provided free of charge to owners, operators, clerical and administrative employees of **Licensed Security Agencies**.

Unit personnel will be conducting demonstrations of employee registration and termination procedures, utilizing the new SORA "Administrative Function Component". Anyone wishing to reserve a seat at the morning or afternoon session must do so via email to pdu@gw.njsp.org. The subject should read "Human Resources Seminar." Please list the names of those attending, the security agency you represent and if you prefer to attend the morning or afternoon session.

Please familiarize yourself with the new system prior to attending if possible. Unit personnel are looking forward to your questions and input.

Thank you for your cooperation.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Lieutenant Edward McDonough
Unit Head
Private Detective Unit



